

Boys & Girls Club
of Charlottetown



Boys & Girls Club
of Montague

Registration Form

Member Information			
Date of Registration:			
Registration Fee Paid:		Yes	No
Child's Name:		Phone:	
Birth date (d/m/y)//	Age:	Grade:	Sex: Male/Female
School:			
Home Address (Please include postal code):			
Health Card #:		Family Doctor:	
Expiration Date:			
Guardian Information			
Parent/Guardian #1:		Relationship:	
Phone #'s Home/Work:		Email:	
Parent/Guardian #2:		Relationship:	
Phone #'s Home/?Work:		Email:	
Emergency Contact & Phone (Someone other than Parent/Guardian 1 or 2) #:		Relationship:	

Custodial Agreement (if applicable):	
Does your child have any physical, mental, or emotional conditions that we should be aware of? Ex: Fears, likes and dislikes etc Please explain	
Does your child have any allergies. Please list.	
Does your child have any known medical diagnosis' that we should be aware of?	
Is there any other information that could be useful when staff members are interacting with your child? (attach separate sheet if necessary)	

Charlottetown Clubhouse # 902-892-2223 Montague Clubhouse # 902-838-2884

User Fees

A \$25 Registration fee will be collected as a one time membership for the Boys & Girls Club of Charlottetown & Montague . The afterschool program will be based on pre-payments. A weekly fee of \$55 per child, or \$100 for two children **must be paid in advance for the child to attend.**

Non- members registering for full days are charged \$30.00 a day. (Summer Camp fees are \$140 per week per child, or \$250 for two children. Montague part-time fees are \$32 a day. We do not offer part-time in Charlottetown) If the weekly dues are not pre paid, the child will not be permitted to attend programming and will need to be immediately picked up. Post dated cheques will be accepted for your convenience. A \$35 handling fee will be charged for any NSF cheques. Two weeks notice must be given if the child will no longer be participating in the program, or if the child will not be attending for a period of longer than one week.

Hours of Operation

Our After-School Program runs for the 40 weeks of the school year, from the time of school dismissal until 6:00pm. Parents will be charged \$5 for every 5 minutes that they are late picking up a child after 6:00pm. Our Summer Day Camp runs for ten weeks and the hours of operation are 7:30 am-5:30 pm in Charlottetown. 7:00-5:30pm in Montague. Parents will be charged \$5 for every 5 minutes they are late picking a child up after our closing time.

Statutory Holidays: This program will be closed for statutory holidays. Holidays include: Canada Day, Gold Cup and Saucer Day, Labor Day, Thanksgiving Day, Christmas Eve, Christmas Day, Boxing Day, New Years Day, Islander Day, Good Friday, Easter Monday, Victoria Day

Professional Development Days: All facilities will be open with an extra charge for Professional Development days, and Parent Teacher Interview Days. Children must pre-register to attend.

Winter Holidays: A Holiday Camp will be held in December during Christmas vacation. The Club will be closed on December 24, 25, 26, as well as January 1st. A March Break Camp will also be held. Children MUST register in advance.

Storm Days: We are **NOT** open for storm days

We **ARE** open for mid-day closures.

Meal Plan

The Boys & Girls Club of Charlottetown & Montague are pleased to offer a healthy snack every day during the after school program, and two during full days, and camps. We will, also, provide a meal on every full day including Summer Camp. We will not

provide a different option for specific dietary needs. If your child(ren) either does not like the option provided or has a specific dietary restriction parents/guardians are obligated to provide an alternative.

Illness and/or injury

Parents should not send a child to the club if s/he is ill. Due to new Public Health illness tracking forms, parents must also inform the Club of what type of illness caused their absence, ex: cold, flu, diarrhea, etc. Parents must inform the Club if a child contracts a contagious disease as soon as the diagnosis is made. **A parent must complete a medicine permission slip before Club staff can administer any medicine to a child.** Parents will be expected to pick up, as soon as possible, a child that has become ill or injured at the Club.

Emergency Transportation Policy:

If at any time, due to circumstances such as an injury or sudden illness, medical treatment is necessary, I(we) authorize the operator, administrator or staff of Boys & Girls Club of Charlottetown & Montague Inc. to take whatever emergency measures are necessary for the protection of (our) my child while in their care. I understand this may involve applying first aid, calling a physician or nurse, carrying out the instructions given, and/or transporting my(our) child to a hospital, including the possible use of an emergency vehicle. I understand that this may be done prior to contacting me (us) and that any expenses incurred for such treatment, including emergency transportation is my (our) responsibility.

Service Agreement

By signing below you are indicating that you are registering your child in the Boys & Girls Club of Charlottetown & Montague After-School OR Summer Day Camp Program and that you have read and **agree to all of the related policies stated above.** In consideration of the Boys & Girls Club of Charlottetown & Montague Inc. accepting the above minor as a member and/or permitting him/her to enjoy the facilities, the undersigned parent or guardian on behalf of himself/herself and on behalf of the minor applicant, do waive and release each and every right or claim for negligence we and each of us have or may have against the Boys & Girls Club of Charlottetown & Montague , its agents, employees, servants or representatives for all and any injuries, accidents or mishaps occasioned by or to above named minor while participating in the activities of or in the care of the said Boys & Girls Club of Charlottetown & Montague Inc.

Signature of Parent/Guardian:

Date: _____

Boys & Girls Club of Charlottetown & Montague

External Outing Waiver

I (we) give permission to the Boys & Girls Club of Charlottetown & Montague to transport my (our) child _____ to and from external activities either on foot (walking), the Club rented van or bus, a vehicle owned by the Boys & Girls Club, public transportation or in the vehicle of a staff member.

I understand that the Boys & Girls Club of Charlottetown & Montague will make every effort to notify me (us) in advance of the outing, but that changes to the schedule due to weather, or other factors may prohibit the Club from contacting me (us). I, also, understand that all field trips and outings will return to the Club by 5:00 pm. A schedule of planned trips will be made available to parents in advance and parents will be required to notify the Club of any trips that their child will NOT be permitted to go on.

Signature of Parent/Guardian:

Date: _____

Boys & Girls Club of Charlottetown & Montague

Medication Permission Slip

I hereby give Boys & Girls Club of Charlottetown & Montague permission to give my child

(Name) _____ the following medication(s):

Medication Name: _____

Dosage (amount): _____

Time: _____

Medication Name: _____

Dosage (amount): _____

Time: _____

Medication Name: _____

Dosage (amount): _____

Time: _____

NOTE:

Please list any special instructions needed to administer the medication (with water, before or after meals, with food) If you child takes any regular medication at home, please provide us with this information below. **This is critical information required for medical care in the event of an emergency.**

Medication: _____ **Dosage:** _____

Medication: _____ **Dosage:** _____

Medication: _____ **Dosage:** _____

Parent Signature: _____ Date: _____

Authorized Pick up List

Please list the names of any/all persons who may arrive to pick your child up at the Boys & Girls Club of Charlottetown & Montague . (Please list any names including those who may be called to pick up your child in the event of an emergency.) **NOTE: Staff WILL NOT release any child to any person NOT on this list.**

Childs Name: _____

Name	Relationship	Phone#
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Parent Signature: _____ Date: _____



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of Charlottetown

Boys and Girls Clubs of Canada Media Consent Form – CHILD/YOUTH

Name of Child/Youth:

Dear Parent or Guardian,

Your child may participate in an event or activity run by **The Boys & Girls Club of Charlottetown & Montague**, or by Boys and Girls Clubs of Canada where photos, video or audio of Club members may be taken for promotional/educational/fundraising purposes. Please read this Media Consent Form carefully and indicate below your permission.

SECTION 1 – CHILD/YOUTH (18 YEARS OR UNDER) MEDIA CONSENT

* I hereby give Boys and Girls Clubs of Canada and/or its member Clubs consent to use and reproduce my child's/youth's (print name of child /youth) _____ first name/image for promotion purposes related to Boys and Girls Clubs of Canada, its member Boys and Girls Clubs and/or external partners. My child's/youth's first name(unless otherwise authorized)/image may be published or used in newspapers, promotional videos, television commercials, program brochures, posters, on World Wide Web or otherwise displayed to the public or used for other educational/fundraising purposes, either in whole or in part by Boys and Girls Clubs of Canada, its member clubs, and/or external partners. I release Boys and Girls Clubs of Canada and its agents from any and all claims, of any nature, based on any uses of the above.

I Accept

I Decline

I certify that I am over 18 years of age and am under no legal or contractual disability to grant the rights and license above.

Print name: _____

Parent/Guardian Signature

Date_____

SECTION 2 - CONFIDENTIALITY CONCERN (COMPLETE ONLY IF YOU DECLINE)

* If you have a safety concern regarding your child/youth and **do not** want your child's name/image used for the purposes stated above, please indicate here: I Decline

Child's/Youth's Name Parent/Guardian Signature Date _____